



Marysville Art League
264 West 5th Street
PO Box 44
Marysville, Ohio 43040
www.marysvilleartleague.org

Marysville Art League Instructor Agreement

This agreement is made and entered into on (Date) _____, 2021
between the Marysville Art League whose principal place of business is located at 264 West 5th
Street Marysville, Ohio 43040 and (Instructor) _____.

- 1. Definition:** Instructors are independent contractors working with the Marysville Art League providing class instruction and representing the Marysville Art League in a professional manner. They provide instruction at the historical Houston House to enhance the arts in Union County and surrounding areas.
- 2. Name of Position:** Instructor of the Marysville Art League, unless you are a certified art teacher in the State of Ohio. Then you may hold the title of Teacher.
- 3. Compensation Terms:** All instructors agree to pay 15% of their total class fees per class, series or camp. Fee percentage % can be paid by class or monthly. A class attendance sheet with fee % and payment to be turned into President or Treasurer by the 5th day of the following month instruction has been completed. A \$5.00 fee will be added to instructors 15% fee if late. Fees can be paid through Check or PayPal to: info@marysvilleartleague.org Cash payments must be given duplicate copy of receipt of payment.
- 4. Agreement Terms Expiration:** The agreement is good for the term of one calendar year. A new agreement will be signed yearly in January of the new year. Agreement term to be effective from January to December of the calendar year.
- 5. Instructor Membership:** All Instructors must be a member of the Marysville Art League. In good standing with fees paid in full per the membership agreement.
- 6. Instructor Benefits:** a) Instructors are entitled to one free rental for personal use per calendar year. b) Instructors are entitled to rental, event, and other class discounts while in good standing per the instructor and membership agreements.

Instructors Responsibilities:

1. Will follow class scheduling guidelines provided. All classes must be pre-approved by class schedulers.
2. Will use the approved Class Attendance and Payment sheet. (available with instructor's packet and website PDF)
3. Will clean assigned area of class per House Cleaning Checklist. (available with instructor's packet and website PDF)
4. Will be responsible for your own class supplies and storage. There is some storage available at the Houston House. Please request approved area location.
5. Be respectful of other instructor's equipment, supplies and class materials on the premises of the Houston House. All instructors supplies should be labelled.
6. The front entry is the dedicated area for class samples and promotion items for all instructors. Please work together to create tasteful artist displays.
7. Instructors are responsible for their own business cards, promotional items and class samples.
8. Instructors can request event pages to be shared and/or created on the Marysville Art League Facebook page.
9. May be required to attend Board of Trustee meetings, Planning meetings or events during the year.

Marysville Art League Representative #1

Signature: _____ Title: _____ Date: _____

Marysville Art League Representative # 2

Signature: _____ Title: _____ Date: _____

Instructor Signature:

Signature: _____ Title: _____ Date _____